

MEETING MINUTES

CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.
May 19, 2014

- I. Call to Order and Roll Call** Chair Estioko called the meeting to order at 7:00 p.m.
Commissioners Present: Estioko, Phan, Stephens, Mateo and McDonald
Absent: Aoalin, Chou, Pham, Wang
City Council Liaison Present: None
County Staff Present: Linda Arbaugh and Nancy Howe
City Staff Present: Scott Ruhland
- II. Seating of Alternates** Alternates seated: Mateo and McDonald
- III. Pledge of Allegiance** Chair Estioko led the Pledge of Allegiance.
- IV. Approval of Minutes** **Motion** to approve the minutes of March 17, 2014 as submitted.
M/S: Phan/Mateo
Ayes: 5
Noes: 0
- V. Announcements and Correspondence** Chair Estioko advised the commission that Sheldon Ah Sing left the City of Milpitas and introduces Senior Planner Scott Ruhland who was present for the meeting.
- VI. Public Forum** None.
- VII. Adoption of Agenda** **Motion** to approve agenda as submitted for May 19, 2014.
M/S: Mateo/Phan
Ayes: 5
Noes: 0
- VIII. Unfinished Business**
- 1. Essay Contest for 2014**
Commissioner Phan said the timing was not good as the event occurred during the Easter weekend. Community Librarian Linda Arbaugh said that kids are studying in April and suggested the event take place in the fall, some time in October or November. It was also

suggested that the event take place every two years instead of annually due to the amount of work it takes to plan the event. Commissioner Phan felt the contest would be more desirable to high school students if the prizes offered were cash and she would like to have a survey after the event to learn what people liked the most and use the information to plan the next one.

IX. New Business

1. Donations to Milpitas Public Library

None

2. Dedication Plaque

The commission recommended Saturday, August 16, 2014 as the dedication date.

X. Other Business

1. Friends of the Milpitas Library Report

The next book sale is scheduled for June 6, 7, and 8th. They had a smaller one day children's only book and media sale on May 3rd and sold 26 boxes of books and raised close to \$1,000.

2. County Librarian Report

County Librarian Nancy Howe said the next meeting of the Joint Powers Authority Board will be Thursday, June 5th. At that meeting, they will ask for approval of their budget and this year they do not expect any cuts.

Summer Reading kicks off of June 1st and Ms. Howe talked about the importance of reading all year long.

Ms. Howe discussed a paper place mat that will go out with Meals on Wheels deliveries with information on various services available to seniors. Over 2,000 placemats have been distributed so far.

3. Community Librarian Report

Community Librarian Linda Arbaugh summarized her written report. She said their new Supervising Librarian for Adult and Teen Services, Steve Fitzgerald, will start work on May 27. They also have hired a new coded library page, Jennie Wei-Lin.

She said they celebrated their volunteers at a luncheon on March 23, and on April 2nd they teamed up with the Milpitas Historical Society to co-host a Chamber of Commerce Open House.

In late April they had their third writing contest. A total of 48 Milpitas students participated in that competition, and 12 Kindle Fire HDX computers were awarded as prizes. On May 6 the full city council recognized the winners.

The library is collaborating with the Registrar of Voters by being an early voting site. Citizens will be able to cast their ballots in the library on May 24, 25, 31 or on June 1. Several other libraries are also participating in this innovative approach in an effort to make voting more convenient for the public.

Ms. Arbaugh discussed Library Programs including:

- A series of ballroom dancing sessions
- Long Term Health Care workshop
- VITA assistance in preparing tax returns
- Reading Buddies – children in grades K through 8 read to a specially trained therapy dog
- Get Covered – enrollment help for Covered California
- Free notary service – offered once a month by a volunteer
- A home buyer assistance workshop
- Successful Retirement Planning
- A craft program for Tweens, which was focused on kids in grades 5 through 7
- And a number of special poetry events including a slam with Santa Clara County Poet Laureate David Perez, an open mic session, and poetry recitation

This is in addition to the 55 regularly scheduled programs the library has each month

4. City Council Report

None.

5. City Staff Report

None.

6. Future Agenda Items

None.

XI. Adjournment

There being no further business, Chair Estioko adjourned the meeting at 7:55 p.m. to the next regularly scheduled meeting on September 15, 2014 at 7:00 p.m. at the Milpitas Library Conference Room.